**Governing Board Meeting**

Thursday April 21, 2022

Present: Alex Darr, Steve Foos, Cindy Fought, Suzy Jenkins, Tim Luc, Tom Stierwalt, Shawn Tooman, Nathan Waleryszak, Deacon Mel Shell.

Absent: Fr. Chris Kardzis and Deacon Tim Walters.

Administration: Loretta Coil SJCC Principal, Karly Cross, Sacred Heart Campus Principal, Meagan Beaver, BHCS Director of Faith Formation & Discipleship.

Absent: Melissa Sensmeier, Business Manager

**Opening Prayer**: Deacon Mel

**Minutes:**

* **General Discussion and Amendment of Minutes:** 
  + Alex gave a brief overview of how board voting should transpire (under Robert’s Rules of Order and Board Statutes), and how voting on matters needs to be recorded in the minutes.
  + Board discussed the adopted minutes from the “February” meeting (delayed to March 1, 2022), and the board made a correction to the previously-approved minutes.
    - Alex made the motion. Steven seconded. Motion approved by voice vote.
* **Minutes from last meeting**:
  + Reviewed.
  + Motion for Approval without any changes. Alex made the motion. Suzy seconded. Motion Approved by voice vote.

**Administrative Reports:**

Megan – Director Faith Formation:

* A lot of retreats have occurred, and all have been very positive events in Megan’s estimation (and others’).
  + Elementary (Lent retreat)
  + Freshman and Sophomores – Trip to Our Lady of Consolation
  + Sixth Grade – Faith and Science Retreat (Damascus)
  + 8th Graders – Presented a living Stations of the Cross event
* St. Wendelin Grant Submission Complete
  + Part of the grant is asking for funding (and sustained funding for) Theology of the Body Evangelization curriculum (this has already been approved for Diocese)
* There have been previous discussions about an overnight staff/faculty retreat at Damascus. Upon further reflection and investigation, this will not be further pursued for this year.
  + Some other options are being explored for one-day retreats.
* ARC Assessment. Diocese has asked us to use this assessment (it’s online) to evaluate efficacy of religious instruction efforts. Testing is ongoing. Results will arrive in June. This is only the second year of the test. Staff/Faculty impressions were that its expectations may be too high.
* The Heart to Heart event for the public was well attended.
  + Suzy specifically commented that she found the Heart to Heart event to be very good and well attended.

Karly Kross – Sacred Heart Campus Principal

* Lenten service project was successful - $2,700 to benefit Ukraine; exceeded expectations.
* PreSchool update
  + Current preschool teacher will not be leaving (as previously expected).
  + As such, we only need to hire one preschool teacher for next year
* There was discussion of potentially hiring a building sub for the SH campus to assist with difficulties of locating substitute teachers in this challenging labor market.
* As we bring in new hires, Karly has reiterated that a revised organization chart would be helpful.
* Discussed staff discipline issue that is ongoing; Karly will keep the Board apprised.

Loretta Coil – SJCC Campus Principal

* Scholarship Donor Luncheon will occur on 4/25. Many students will be involved in the event (in varying capacities).
* Hall of Fame was Success
* Some new potential hires are incoming
* Audiology Report was completed, determining that at least one student in our system would benefit from the installation of a “DM System” (also sometimes referred to as an “FM system.”). BHCS will continue to explore its options regarding this matter, working with our families.
* There was a question regarding the pending Discipline Review appeal to the Board.
* Additional Discussion about: student-parent relationships and interactions with school, expectations of behavior for our families when voicing concerns and frustrations, and communicating Board/School expectations for behavior to families and consequences re the same.
* Discussion of new sound system for gym. We have two quotes. Waiting on one more, and then we will discuss further.
* Athletics – AD Gary Geller is interest in, and has broached subject of, upgrading our existing Hudl system to get additional athletic statistics and other benefits for our athletics. The cost would be approximately double of our current Hudl payment, but may allow opportunities for monetization to offset these costs.
* Discussion of the need for salary increase certainty from the Board to assist with hiring and retention efforts.

7:00 p.m.: Dismissal of Loretta, Karly, and Megan.

The board continued discussion of organization chart and layout for the future. Nate will circulate current draft of org chart and integration of new hires into existing structure and reorganization of responsibilities consistent with organization chart and respective roles

Discussion of the budget continued from the last meeting. Nate presented a revision to the Budget (Revision E) per the previous month’s discussion about budget. The board approved the budget (see below).

**Committee Reports:**

**Marketing – Suzy Jenkins**

* Jenny started on the 25th in the role of Development Director. She’s met all staff as well as the FDC parties.
* Suzy met with FDC on 4/4 to discuss progress as well as the relationship going forward now that Jenny is in her role.
  + We will keep FDC retained through the end of the month, letting Jenny take over the effort from there.
* Jenny is shadowing Holy Angels School (Sidney, Ohio) Development Director.
* Voice is ready to go (In final proofreading stage). Transitioning to new printer, and should be delivered in a couple weeks.

**Nominating Committee – Alex Darr**

* Alex presented the master chart describing the various terms of board members. There was discussion of terms and general acceptance of the accuracy of the chart.
* Further discussion about filling the three appointed board positions ending this summer (as well as when the end of term occurs).

**CIC Committee – Tom Stierwalt**

* See Director of Faith Formation Notes/Report

**B&G – Shawn Tooman**

* Naderer cleanup is ongoing.
  + There is a plethora of old football equipment, lawnmowers, misc stuff that simply needs to be sorted through and taken care of
  + There were bleachers stored in the farm buildings. Those have been removed and put over at the fields.
  + Scoreboard is fixed and working again.
  + Discussion about adding another baseball diamond at Naderer.
* Recovered electric winches for hoops from Ross. Plan is to install them this summer.
* Donor is lined up for American Flag in gym.
* Bus #12 - Went out to Bobby’s. The anti-lock brake lines were corroded and fixed. Bus is back in action.
* New weights for weight room - Collecting quotes. This is fully funded by a donor.
* Naderer tractor needs have been resolved. Will rent unit as needed in the future (approx. 3 times/year).
* A few board members have been made aware of potential federal funds related to new windows and/or air conditioning for facilities. We don’t know the details, but will look into this with the Diocese.

**Final Discussions:**

* The board discussed the previously-imposed class caps and rigidity these hard-and-fast numbers create. While the Board agrees that class size is an important consideration for our school, the Board also wants to give flexibility to educators to adjust as a situation may require.
  + To that end, the Board voted to remove any explicit class-count limits/caps.
  + Motion by Alex. Second from Suzy. The motion carried by voice vote.
* Formal Motion to Approve Budget based on discussion and approval from earlier in the meeting
  + Motion by Alex. Second from Tom. The motion carried by voice vote.

Motion to adjourn meeting approved by voice vote. Meeting ended at approximately 8:20 PM.