**Bishop Hoffman Catholic School**

**Governing Board Meeting**

**Thursday, June 15, 2023 – 6 p.m.**

Present: Cindy Fought, Suzy Jenkins, Ann Wright, Tim Luc, Bill Schell, Deacon Tim Walters, and Shawn Tooman. Meeting was held via zoom.

Absent: Tom Stierwalt, Fr. Matthew Frisbee, Fr. Chris Kardzis and Vince Militello,

Administration: Melissa Sensmeier-Business Manager.

Opening Prayer: Deacon Tim Walters.

**Minutes from last meeting:**

March minutes – Need to change the Enrollment Coordinator report section and change the motion to adjourn the meeting to Mr. Shawn Tooman. Mrs. Jenkins will email corrections to Ms. Sensmeier. Motion for Approval - 1st: Ann wright 2nd: Deacon Tim Walters Motion Approved.

Update on the universal school vouchers, it passed the senate and now moves to the house. If the house passes it, then we will need to be proactive. If it passes, implementation will be done in September.

Budget for 23-24 school year – Double checked on the budgeted salary figure to include the Director of Faith Formation (position previously funded by a donor) and to increase Tuition revenue base on enrollment. Those changes were taken in consideration in the Finance Committee and the final budget will be sent via email to Ms. Sensmeier so she can enter it in QuickBooks.

Parish Elections – Fr. Matt Frisbee will have the ballots going out for both parishes (St. Ann and St. Joseph) by the end of the month. Fr. Chris Kardzis at Sacred Heart parish reached out for nominations, there was one eligible candidate so no need for election. Mr. Tooman will serve for another term.

**Committee Reports:**

**Building & Grounds, Shawn Tooman and Deacon Tim Walters:**

* Looking to purchase two used buses. Mr. Tooman will check with Boosters in regards funding from the transportation raffle. He will provide information as becomes available.
* New Boilers at Sacred Heart campus. Fr Chris offered to pay 40% of the bill and we will obtain more quotes, but cost will be around $14k.
* Naderer Building – Fremont Area Foundation to collaborate with $25k for a new building. Naderer subcommittee continues to investigate options regarding building. There is another potential donation of $25k from a private donor for this building project.
* Gym curtains – Ms. Sensmeier is to follow up with Mrs. Coil and Mrs. Militello in regards the color for the curtains to be order through Tiffin Scenic Studio.
* Sound System – They are still reviewing this issue. Mr. Tooman will follow up with Greg Michael to perhaps set a timeline by July to get more information on this project.

Cindy marketing – Email to Jenny concerning Paul Grahl for his 20 years of service. We will honor him

Working on a new slogan coming on the next alumni newsletter.

Website – Easy to navigate and outdated material was updated.

Captains of team sports to be responsible to post scores.

Finance committee – August next meeting. Disciplinary

Compensation discussion for performing head of school roles.

Generic outline was passed of roles and responsabilities of head of school.

Need specific to put in writing and

Going to board

Tornado siren on 6:54pm