

Minutes
BHCS Governing Board
May 16, 2013
6:00 p.m.
Sacred Heart

In Attendance: Pat Militello, Father Mike Zacharias, Anne Marquis, Denice Hirt, Mary Yeager, Brad Culbert, Roy Wilhelm, Judy Zavela

Absent: Father Ken Lill, Kathy Stierwalt

Also in attendance: Superintendent Tim Cullen, Business Manager Bob Dulaney, Cathy Krupp

I. The meeting was called to order at 6:01 p.m. by Pat Militello

- A. Opening prayer led by Tim Cullen
- B. **A motion was made by Brad Culbert to accept the minutes of the April meeting. Motion seconded by Fr. Mike Zacharias. Motion approved.**

II. Reports

- A. Executive
No meeting held
- B. Catholic Identity
Report was emailed
- C. Facilities
Report was shared
- D. Marketing
Report was emailed
- E. Governance
Elaine resigned from the Board. No report
Election information
 - 1. Pat has shared with Fr. Ken a list of names of possible board members for Sacred Heart that he and Denice generated
 - 2. Fr. Mike said no one has submitted applications for the board election from either St. Ann's or St. Joseph's
- G. Finance
 - 1. Brad met with Bob Dulaney who explained some of the issues with high school scholarships and endowment funds. Two main issues are: there aren't regulations regarding the funds and there aren't regulations regarding the distribution of the funds; Brad is asking the board to set up an ad hoc committee to resolve these issues; another issue involves collections of non-parishioner tuition payment
 - 2. **Motion was made by Brad Culbert and seconded by Ann Marquis to approve the budget with two personnel reductions and increase in donations. Roll Call vote: Father Mike Zacharias, yes, Anne Marquis, yes, Denice Hirt, yes, Mary Yeager, yes, Brad Culbert, yes, Roy Wilhelm, yes, Judy Zavela, yes. Motion approved.**
 - 3. Denice reported on the progress on bridging the gap ad hoc committee
 - 4. Bob reported on the transitioning to the new accounting system
- H. Superintendent
Report given at the public meeting on Monday, May 13.

III. Decision/Discussion Items

- A. Strategic Core Team
 - 1. The team met with Sara Best on Wednesday, May 15. Pat distributed the strategic plan worksheet complete with the four focus areas. He summarized the work of the team.

2. **A motion was made by Denice Hirt and seconded by Brad Culbert, to approve the strategic plan priority areas of focus. Roll Call vote: Father Mike Zacharias, yes, Anne Marquis, yes, Denice Hirt, yes, Mary Yeager, yes, Brad Culbert, yes, Roy Wilhelm, yes, Judy Zavela, yes. Motion approved.**
3. Preliminary report on the feasibility study has been completed.

IV. Motion to adjourn made by Brad Culbert and seconded by Ann Marquis. Meeting was adjourned at 7:56 p.m.

Next meeting: June 20, 2013 6:00 p.m. at the St. Joseph Rectory dining room. Note: we will be having a potluck dinner that evening.

Future agenda item: an ad hoc committee to resolve the issues with the scholarships/endowments as presented by Brad Culbert