

# Bishop Hoffman Catholic School

*To reach and teach the Mind, Body, Heart and Soul of each child to bring them closer to God*

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Bishop Hoffman Catholic School

Governing Board Meeting

Thursday, September 20, 2018

Present: Darcy Woolf Chair, Todd Drusback, Steve Foos Vice Chair, Tim Luc, Cyle Stull, Otto Gonzales, Greg Streacker, Tom Stierwalt, Fr. Chris Kardzis, Fr. Michael Roemmele

Unexcused: Bill Keating

Administration: Anthony Fontana Head of Schools, Mike Gabel SJCC Campus Principal, Dave Perin Sacred Heart Campus Principal, Pam Snell, Fr. Jeff Smith, Chaplain

Opening prayer: 1800 hours

Introductions by all members since new members and staff present.

Review of August 2018 meeting minutes. Motion to approve minutes, Tom Stierwalt. Seconded, Greg Streacker. Minutes approved as written.

Per Darcy's request-a change was made to the agenda so that financial reports could be reviewed first.

Pam Snell provided copies of current financial and tuition reports and answered questions regarding same. Pam reported that the Finance Committee proposed to move money to pay down Diocesan debt due to non favorable interest rates.

Motion by Fr. Michael to pay ½ of Diocesan debt from Savings. Seconded by Greg Streacker. Roll call vote passed unanimously.

Discussion regarding recent additional charges for bus repairs. Discussion took place about buying new vs used busses and previous recommendations from Buildings and Grounds Committee regarding busses. Mr. Fontana to check with Fremont City Schools regarding using their bus services and the cost.

Discussion followed by motion from Steve Foos to move ½ of Bartson money to a money market account at Croghan Colonial Bank to increase our return. Seconded by Tim Luc. Roll call vote passed unanimously.

## Committee Reports:

Executive Committee: Written report submitted prior to meeting.

AED's 4 total have been purchased: 1 each at St. Joseph campus, Sacred Heart campus, Pre-K building, and 1 for travel with athletic teams. Total cost was \$5800.00 which was paid for with grant monies.

Marketing: Nothing reported.

Buildings & Grounds: Continued discussion on possible funding for window replacement. Mr. Fontana stated he would investigate possibilities of grant funding.

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Finance Committee: Still needs 3 members. No one showed up to last meeting. Fr. Michael to start an ad hoc committee to look at feasibility of starting an endowment fund.

State auditors will be on site October 8 & 9.

Upon review it was noted that the new delinquent tuition policy had never formally been approved by The Board. Motion by Steve Foos to approve the Tuition policy as submitted. Seconded by Todd Drusback. Motion passed.

Catholic Identity Committee: No report

Head of Schools: written HOS report submitted. Provided updated written enrollment figures and BHCS compared to other NW Ohio schools. Met with marketing firm used elsewhere in the Diocese to potentially use for BHCS.

High School Principal: Reported by Mr. Gabel

Sacred Heart Principal: Report by Mr. Perin

Board goals from last year reviewed. Committees to establish own goals for next year.

Committee Appointments for the current school year as follows:

Darcy & Steve on Executive Committee

Todd & Otto on Marketing Committee

Tim to be on Finance Committee with another person to be named to replace Bill due to his lack of attendance. Darcy to speak with Bill regarding his status.

Father Jeff and Tom Stierwalt to be on Catholic Identity Committee.

Buildings and Grounds Committee will remain Cyle with Greg Streacker taking over as coordinator for Steve Foos.

Discussion regarding secretary position on Board. Cyle stated that he cannot participate effectively in meeting while attempting to keep an accurate record of same. Mr. Fontana suggested that Sue Kusmer take over secretarial duties of the Board moving forward.

Review of BHCS Handbook again. Board members still feel that it is not appropriate for distribution. Anthony to obtain examples from other schools for reference.

Motion to adjourn by Tim Luc , seconded by Todd Drusback. Passed. Adjourned @ 1920 hours.