

# Bishop Hoffman Catholic School

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*To reach and teach the Mind, Body, Heart and Soul of each child to bring them closer to God*

Bishop Hoffman Catholic School

Governing Board Meeting

Thursday, November 17, 2016 6:00 PM

SJCC Media Center, Fremont, OH

Attendees: Dr. Mark Hoelzle, Chair, Darcy Woolf, Vice-Chair, Karen Darr, Todd Drusback, Bob Gabel, Steve Foos, Otto Gonzalez, Kay Reiter, Fr. Mike Zacharias

Administration: Tim Cullen, Superintendent, Ann Whitfield, Principal Sacred Heart Campus, Pam Snell, Business Manager

Excused: Father Chris Kardzis, Roy Wilhelm, Father Nathan Bockrath

Recorder: Anne Marquis

Minutes of October 20, 2016 reviewed. Bob Gabel made motion to approve, seconded by Darcy Woolf. Minutes approved.

Committee Reports:

Finance: The audit review was completed and report will be ready in late November/early December. Forty-two families received the Ed Choice awards. Seven others have set up a payment plan. Most are current. Work is being done to update information for the Peterson Scholarships.

Discussion had on presenting tuition information to include the total cost to educate the student. Possible benefits may include increase reimbursement from the state if presented correctly/legally. Downside could include turning away families if they assume they are responsible for the total cost. Further discussion will happen in the coming months.

The school paid half of the \$40.00 fee to set up payment plan for Smart Tuition this academic year as this was the first year for Smart Tuition. The full cost will be paid by families for next academic year. Consideration to include the pre-school in the Smart Tuition Plan is being discussed in finance council.

Marketing: The committee has been working on improving our social media contacts. A special presentation was given by Angie Halbisen and Pam Hines to the board on the work being done to the new website. Information was presented on the increased views of website and facebook/Instagram pages. Goal is to have 7-10 posts per week to include topics such as academics, athletics, service, faith and the calendar. Main goal of this endeavor will be to

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Executive: A visit to BHCS from Rep. Reineke was discussed. Being a big supporter of Catholic Education, it was suggested he be invited to tour our buildings and perhaps talk to the students about his life experiences.

Catholic Identity: No meeting held

Building and Grounds: A report of previous facility reports should be assembled, including major repairs and a list of current projects. Secondly, the committee should establish a scheduled review of the mechanical systems at all buildings.

Several names were proposed for a committee to be reestablished to formulate a rolling four year plan to continually maintain a list of future projects.

Governance: Mr. Drusback discussed the outgoing board members and the qualities needed to fill the empty positions.

Superintendent's report: The cafeterias will continue to have routine inspections by the health departments. Mr. Cullen shared with the board the need for a wellness plan that must be board approved prior to January.

Focus Fridays in the Junior High Academy are going well. The students meet with the teachers and plan service projects or have guest speakers.

Principal's Report: Safety activities for the campus included a visit from Fireman Phil, a practice evacuation plan whereby students walked to the Rec Center, flu shots for the faculty and the Touching Safety Class.

The Veteran's Day program was well received by all and those with speaking parts presented the program again at the Elks in Fremont. They received several standing ovations.

Fifteen students on the Ed Choice Scholarships and Jon Peterson Scholarship took the Ohio Third Grade Reading Guarantee State Test.

Motion to adjourn made by Darcy Woolf. Seconded by Steve Foos. Approved. Meeting adjourned at 7:35 PM

Submitted,

Mark Hoelzle MD