

Bishop Hoffman Catholic School

To reach and teach the Mind, Body, Heart and Soul of each child to bring them closer to God

Bishop Hoffman Catholic School

Governing Board Meeting

Thursday, March 16, 2017 6:00 PM

SJCC Media Center, Fremont, OH

Attendees: Dr. Mark Hoelzle, Chair, Darcy Woolf, Vice-Chair, Todd Drusback, Bob Gabel, Steve Foos, Otto Gonzalez, Karen Darr, Fr. Kris Kardzis, Fr. Mike Zacharias

Administration: Tim Cullen, Superintendent, Ann Whitfield, Sacred Heart Campus Principal Pam Snell, Business Manager, Fr. Nathan Bockrath, Chaplain

Excused: Roy Wilhelm, Kay Reiter

Opening prayer: Fr. Kris

Minutes of February 16th, 2017 board meeting reviewed. Bob Gabel made motion to approve, seconded by Darcy Woolf. Minutes approved.

Mark presented a proposed wait list policy as BHCS prepares for growth in the future. Discussion had regarding our current capacity, which is approximately 45 students per grade level K-6. Adjustments recommended to the policy prior to voting. This policy is to be re-presented at a future time. Discussion continued on how does BHCS control growth prior to reaching capacity in order to maintain our culture/ climate and allow all children to succeed.

Tim presented a strategic plan template that focused on the strategic areas of Catholic Identity, Technology, Facilities and Grounds, Finances, Curriculum and Enrollment and Marketing. The board appreciated the template and the initiatives described. Discussion continued on possibly reaching out to communities underrepresented in current system as well as to other pre-schools and Catholic school systems (non K-12)

Committee Reports:

Executive: No Meeting in March

Marketing: Work on the new web site continues. Per the new parent study, no billboard or radio ads will be had this Spring. Work continues on partnership with Discover Fremont and investigating advertising at the movie theatre.

Catholic Identity: Review of the service projects for K-6 has been completed. Journaling for high school students continues. An outline for teachers to offer prayers that build progressively throughout the K-12 experience continues to be developed. Work continues on retreat

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To reach and teach the Mind, Body, Heart and Soul of each child to bring them closer to God experiences that build K-6 (7-12 is established). Discussion among board in response to the Catholic Identity meeting regarding Sunday sports practices/activities interfering with Sunday Mass/Sabbath/family obligations. Board recommended that Catholic Identity further study this issue and bring a recommendation back to the board for a vote.

Governance: Potential board members were forwarded to the pastors in preparation for the upcoming elections.

Building and Grounds: Staff survey for facilities needs ongoing work.

Finance: Discussion held regarding collections. A contract for George Gusses Co., LPA was reviewed. References discussed. Bob Gabel made a motion to authorize this contract for collections. Karen Darr seconded the motion. Motion passed.

Superintendent's report: Tim reported that the Senior Class trip will be in NYC in the coming days. The Academic Challenge team will be televised in April. Intent letters have been sent to current teachers. There was a parent request to adjust athletic fees, considering a multisport/multistudent discount. Pam will investigate and bring the affects of this discount on the BHCS budget to the next board meeting. Tim mentioned that the SBC River division may be expanding, no official announcement will be made until the respected school board's approve. On April 7, a professional development day will occur.

Principal's report: Mrs. Whitfield reported a new maintenance person has been hired, tentative start date of 3/27/2017. The 6th grade camp has been successful, they will be leaving early in anticipation of the coming ice storm. Lenten service projects include raising money for Pontifex. Stations of the Cross and reconciliation will be ongoing. Kindergarten screening is scheduled for April 5, 2017. Four more classrooms will be carpeted with current funds, \$18,000 needed to finish carpeting the school.

Mark discussed the superintendent review process. Plan is to have a targeted review based on the job description with input from the board, administration and select teachers.

Motion to adjourn made by Fr. Mike Zacharias, seconded by Darcy Woolf. Approved. Meeting adjourned at 7:53.

Submitted,

Mark Hoelzle MD