

Bishop Hoffman Catholic School

To reach and teach the Mind, Body, Heart and Soul of each child to bring them closer to God

Bishop Hoffman Catholic School

Governing Board Meeting

Thursday, June 20, 2019

Present: Darcy Woolf-Chair, Steve Foos -Vice Chair, Tim Luc, Cyle Stull, Tom Stierwalt, Greg Streaker
Unable to attend: Todd Drusback, Otto Gonzalez, Fr. Chris Kardzis, Fr. Michael Roemmele.

Administration: Anthony Fontana, Head of Schools, Mike Gabel, SJCC Principal, Pam Snell, Business Manager. Unable to attend, Dave Perin, Sacred Heart Principal.

Opening Prayer: Darcy Woolf

Review of April 2019 meeting minutes. Motion to approve Cyle Stull and seconded by Tom Stierwalt. Approval of minutes will be done by email since there are not enough voting members present.

Principal's Report – Mike Gabel noted that the Catholic Identity T-shirts will be held off at least a year since PTO has a 3 year cycle on the Pride shirts.

Discussion on Junior High teaching staff. To date Dominic Helmstetter's position has not been decided on. Currently there are 27 students registered for 7th grade. Concerns were brought up about the number of IEP students to teacher ratio. Decision to be made once registrations are complete.

There were no questions for Dave Perin's on his report.

Head of School Report – Handbook revisions will include verbiage from the diocese. Also, home school student and graduation expectations were added. An email vote to approve will be done.

Anthony will send sport logo out to coaches for input. Fall sports will be ordering gear based on new logo. BHCS logo not decided on yet.

Current enrollment to date is 452 which is 10 over what is budgeted. Pam Hines was confident that 5 more will be enrolling.

Dash Board – in the future the board will meet every month. August meeting may be a social gathering with meeting/speaker. A suggestion was made to get the Director of Catholic Schools as a possible speaker. Board binders will be updated and cleaned up. Diocese will be contacted to see if there are any changes to be included. Steve Foos will head this up.

Committee Reports

Finance – The Annual Fund is currently at \$93,500. \$125,000 was budgeted for this year. CEDF gave a check of \$70,661 which \$56,500 was budgeted.

Bishop Hoffman Catholic School

To reach and teach the Mind, Body, Heart and Soul of each child to bring them closer to God

Tuition collections much better than in years past. Pam Hines was commended on the excellent job she is doing with the tuition collections. With the amount of students receiving the Ed Choice Scholarship the amount of tuition assistance available for other families has also gone up.

Pam Snell brought up the Investment Committee which never got off the ground due to school board member leaving. Darcy will contact the priests for possible parishioners that are financial planners.

New School Board Members are Nate Waleryszak and Alex Darr.

There was a discussion to pay off the \$80,000 remaining on the loan since the money that is in the savings account is not making much in interest. This was scrapped due to the savings account is to be used for emergency funds that may be easily accessed. The emergency fund should have 3 times your monthly operating budget. The savings account does not currently have that amount.

Building and Grounds – Update on projects given. Windows currently being installed at SJCC. The roof on the little gym is also being done. The ceiling at SJCC will begin in July. The water line still needs 3rd quote. Cyle suggested that the fire chief do an inspection before work begins so there are no problems. The preschool quote from Zimmerman has gone up by \$1700 due to the bentonite addition for water proofing. They will reach out to Sacred Heart's business manager for approval since Fr. Chris is away until July 2nd. May have to wait for Fr. Chris to return.

Buses 1, 2 and 3 have all passed inspection. The St. Wendelin bus 11 needed no service but has not been inspected yet. Bus 12 still needs fixing. Greg suggested removing the playground equipment by the little gym and adding stone and then parking the buses there.

Other Items – Darcy and Steve will continue as Board Chair and Vice-Chair. Steve clearly stated that he would not be moving up as Board Chair after Darcy is done.

Steve Foos motioned to adjourn the meeting and Cyle Stull second it.