

# Bishop Hoffman Catholic School

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*To reach and teach the Mind, Body, Heart and Soul of each child to bring them closer to God*

Bishop Hoffman Catholic School

Governing Board Meeting

Thursday, Sept. 17, 2020

Present: Darcy Woolf, Steve Foos, Fr. Michael Roemmele, Cyle Stull, Alex Darr, John Connell, Greg Streacker, Nate Waleryszak, Tom Stierwalt, Tim Luc, Fr. Chris Kardzis present. No one absent.

Administration: Pam Snell, Business Manager, Ann Marie Pumphrey, Head of School.

Opening Prayer: Fr. Chris

Review of August, 2020 meeting minutes. Motion to approve minutes by Steve, with Cyle having seconded. All approved.

HOS Presentation – Ann Marie said we may receive additional money from Gibsonburg for Esser funds. The connectivity grant for hot spots has been finalized. Also, a grant from US Dept of Agriculture Pandemic-Electronic Benefit Transfer for online learners that have free/reduced lunch status has been applied for. Those students would receive 5.86 for free lunch per day. A FEMA reimbursement cost for COVID protective measures grant was applied for. This would take care of the Sparkle and Shine cost for cleaning the preschool daily. The cost of full time maintenance could be covered.

Parents were notified about the lunch grant that would pay the cost of every student's lunch through Dec. 31<sup>st</sup>. Ann Marie is exploring new ed tech tools grant - 250K available. She met with several donors - Carol Jespersen will donate again and will participate in Annual Fund and other donations for the school. Marci Reineck is creating a student-centered donation for the arts named for parents. Also reached out to Tom Leite and Jim Daubel.

Pam Snell – Pam and Ann Marie will be going to an ASP funding meeting at Fremont City Schools. Esser funding may be available for Lakota, Gibsonburg and Fostoria. Need to pass on the free & reduced totals for those schools. Collections of \$6,200 were written off in 2019-20 school year. Two of the accounts did not have tuition contracts. The procedure will be reinforced so that those types of accounts can go to collections. Enrollment as of Sept. 11<sup>th</sup> is 60 PreK, 481 K-12. The budgeted amount was 475. Student receipts are up by over 26,000. Tuition recap for 2019-20, \$3,300 of the \$9,000 in delinquent accounts was paid. \$4,400 is being paid on account.

Tuition recap 20-21 school year – \$955,000 or 46% of tuition is paid directly by parents. The remaining balance is \$1,100,000. Previously, family paid tuition was 56%. The trend is that tuition is being subsidized by outside sources such as Ed Choice and Peterson Scholarship. This could be a cause for concern.

Pam explained Cash Flow Statement –for Aug. St. Wendelin gives scholarship for their students. Some were receiving the Ed Choice Scholarship and did not need the St. Wendelin Scholarship. The parish donated anyway, up to \$10,000 donated to BHCS to be earmarked for bussing. Ann Marie talked to them about our need for bus drivers. She told them we would be willing to pay for the educational portion for someone to get their license.

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Marketing report – Annual Fund will not solicit parents but send a thank you to them along with notifying them about the annual fund. John talked about the Annual Fund Campaign. He thinks the goal should be closer to \$150,000. The concept will be finalized tomorrow. Execution of the campaign will be to reach to 6,000 targets hoping to secure gifts from 750. Also, plan to solicit businesses that are supportive. There will be three strong appeals to be made. He asked the Board to give 15-20 hours for the next 3 months. There will also be pulpit appeals. This will hopefully come out in early Oct. and run through Dec. Students will follow up with phone calls.

Buildings and Grounds – The garbage disposal at SJCC will be looked at tomorrow. Drinking fountain to be serviced at Sacred Heart. The freezer for SJCC will be here next week. Ants in the Daubel Room have been taken care of. Security is being addressed. Ann Marie to meet with Kun's Northcoast Security. Looking in to snow removal quotes. Anthony will be hired as full-time maintenance employee. Josh is custodial and will be paid accordingly.

Catholic Identity – There will be a memorial service with the 8<sup>th</sup> graders on the one year anniversary of Chris Reardon's passing. Mass at Sacred Heart planned for Oct 11<sup>th</sup> for the Seniors. Staff retreat was wonderful by Fr. Eric. A big thank you to Shannon Stull as she took over for Fr. Jeff and the planning of it.

Principal Reports - A traffic cop may be needed at Sacred Heart from 8-9 and 2:30 -3:30. Ann Marie to research this. Two St. Boniface students will be taking 8<sup>th</sup> grade Algebra online with Kim Cope. This could be a good recruitment tool.

Ann Marie will be reaching out to Fr. Scott at Millersville St. Mary. Homecoming week begins Sept. 28<sup>th</sup>. The Sandusky County Commissioners are letting our Seniors decorate their parking lot and use for one day. It was brought up about our Seniors decorating the lot on a Sunday after FACT. It was decided that there should not be activities on Sunday other than FACT.

Steve had a question on Pam Hines report that stated that 11 Ed Choice Scholarships were not eligible. He asked if we set up a payment plan. Pam Snell said that. Pam Hines will be resubmitting those scholarships for reconsideration.

Darcy made a motion to adjourn the meeting and Steve seconded it.