

Minutes  
BHCS Governing Board  
February 21, 2013  
6:00 p.m.

In Attendance: Pat Militello, Father Mike Zacharias, Father Ken Lill, Anne Marquis, Denice Hirt, Roy Wilhelm, Mary Yeager, Elaine Rosengarten

Absent: Kathy Stierwalt, Brad Culbert

Also in attendance: Superintendent Tim Cullen, Business Manager Bob Dulaney

- I. The meeting was called to order at 6:03 p.m. by Pat Militello
  - A. Opening prayer led by Tim Cullen
  - B. A motion was made by Denice Hirt to accept the minutes of the January meeting. Motion seconded by Anne Marquis. Motion approved.
  
- II. Reports
  - A. Executive
    1. Report emailed
    2. Strategic plan
      - a. Meeting from 3:00-8:00 p.m. on March 13, 2013;
      - b. Currently working on a list of attendees, not to exceed 40;
      - c. All board members are included however, Fr. Mike and Fr. Ken have conflicts;
      - d. Surveys will be distributed to both the external and internal lists;
      - e. An email invitation will be sent along with the survey to internal strategic plan members on February 22 with the external survey emailed on Monday;
      - f. The retreat is intended to take information from surveys and develop major areas to address in a strategic plan
  
  - B. Marketing
    1. Committee is meeting every two weeks
    2. Good article in the paper regarding the Spend a Quarter campaign; two calls have been received. Most feedback has been positive so far.
    3. Future work includes working with News Messenger and feature articles; getting information out at various parish events such as fish fry, chili dinners, soup/bread suppers; Open Houses; a schedule of events at the various campuses will be made available
    4. Billboard promotions will be seen at four locations in town beginning March 4.
  
  - C. Catholic Identity
    1. Report was emailed
    2. Team is working well together and are beginning to talk about next year
    3. Anne highlighted marquis information at the schools
  
  - D. Facilities
    1. Preliminary information has been sent to Mr. Cropper regarding the feasibility study including floor plans of the high school which hadn't been included in the first plan.
    2. May take 2-3 weeks to generate a report once all information is received
  
  - E. Governance
    1. Elaine stated that committee charters are still needed
    2. She still needs self assessment from some board members

3. Elections will be needed this year. Timeline is to seat new board members in May in order to introduce them at the open meeting, 3<sup>rd</sup> Monday of May. It is recommended to hold elections the weekend of April 20-21. Three candidates from each parish are needed. Applications will be available through the parish pastor.

F. Superintendent

1. Tim talked with ministerial group today about the consolidation process and what we are about. BHCS has joined the new Sandusky River League for athletics
2. Two coaches have been hired for baseball, softball; football coach hiring in process
3. Spend a quarter initiative has brought a few phone calls
4. Two individuals from the 3W organization supporting the Chinese student program visited, answering questions and addressing concerns that Tim and Bob have
5. Tim has been contacted by owners (alums) of a flooring company regarding donation of flooring for the media center

G. Finance

1. Pat was sent a report by Brad. Meetings were held in November and January to review information regarding school finances and Bob's information. The report will be emailed to the board.
2. Discussion took place about the high school endowment for faculty. The Board supports Tim and Bob seeking advice from the diocese regarding the future of this endowment.
3. February statements were emailed.
4. Bob is developing a 2<sup>nd</sup> draft of the budget for next year.

III. Motion to adjourn made by Roy Wilhelm; seconded by Denice Hirt. Meeting was adjourned at 8:05 p.m.