

Bishop Hoffman Catholic School

To reach and teach the Mind, Body, Heart and Soul of each child to bring them closer to God

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Governing Board Meeting

Thursday, November 21, 2019

Present: Darcy Woolf-Chair, Tim Luc, Cyle Stull, Greg Streaker, Otto Gonzalez, Fr. Chris Kardzis, Fr. Michael Roemmele, Alex Darr and Tom Stierwalt. Unable to attend Steve Foos -Vice Chair and Nate Waleryszak

Administration: Anthony Fontana, Head of Schools, Pam Snell, Business Manager and Mike Gabel, SJCC Principal.

Opening Prayer: Fr. Michael

Cel Foster asked to address the board. She talked about her change in position and why she wasn't given the chance to defend herself. A letter will be drafted and given to her.

Review of November, 2019 meeting minutes. Motion to approve Alex Darr and seconded by Greg Streaker. All approved.

Principal's Report – Mike Gabel has reminded AD about the Sunday policy. Faculty's also been addressed about it. Mike talked about the flag football banquet. A positive experience for all. Mike and Gary met with students who would be possibly going out for football next year. Numbers look slightly better than this year.

Head of School Report – Pam Hines, Enrollment Coordinator talked about the changes in the Ed Choice Scholarship program for next year. The number of designated schools on the Ed Choice list has doubled. All of Fremont's elementary schools as well as Ross High School are on the list. The state has opened up the scholarship to current 8 – 11 grades. This means that the any of our students in grades 8-11 from Fremont or another qualifying school will have their tuition paid by Ed Choice. All kdg. from Fremont or another qualifying school would also have their tuition paid for along with any new students in grades 1-7, or any income-based scholarship recipients.

With the possible influx of students, Anthony stated that more stringent enrollment policy will need to be in place. Pam's ideal timeline would be – the month of February target all current families and have all paperwork in place. The first two weeks in March do a blitz to current parishioners. Mid-March open enrollment up to new families. Pam would do the initial screening over the phone and then meet with them. Anthony would conduct an interview before admittance. Anthony wants a 90-day probation for all new students. Before this timeline would work, tuition would need to be set along with game plan for possibly moving 6th grade to SJCC. Alex suggested that we move up the timeline by one month.

After discussing the number of Sacred Heart classrooms (16) with the idea to have 3 classrooms of kdg – 3rd grade and two classrooms for 4th& 5th, Sacred Heart would be maxed out. Alex made a motion to move the 6th grade over to SJCC. Fr. Chris seconded the motion and all approved.

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Anthony said all classes K-8 should be capped at 50 except for the two current classes that are larger, they would be grandfathered in. Pam voiced some concerns over current families and the cap. Alex made a motion to cap K-8 classes at 50. Fr. Michael seconded it, and all approved.

The Ed Choice checks currently are sent twice a year with the first in mid-October. Budgeting concerns need to be addressed. Must have savings to offset the delay in tuition payments. She said the diocese will be holding a meeting regarding Ed Choice in early December.

It was decided to meet again in two weeks.

Other HOS items – so far no one has applied for the Phys Ed position that was posted. We did receive a \$2500 grant for PBIS (Positive Behavior Intervention & Support) for teachers to get trained.

Committee Reports

Building and Grounds – Greg suggested we sell Bus 1 to Bobbies for \$1000 as it is not driveable. The Finance Committee hasn't approved the repair of Bus 12 because there were not enough at the meeting to approve.

For the acoustical ceiling at Sacred Heart, Sound Solutions bid was \$20,000. Greg proposed that BHCS pays \$10,000 and Sacred Heart Parish pay \$10,000 with possible PTO to help.

Finance - Pam Snell had clarification on the diocesan rule on fundraising balance. If the account is a checking account by the end of the year, it should have no more than \$5,000 in it. If it is a line item it would not apply. Fr. Michael stated that the coaches don't do fundraising unless you are planning to do something with the money.

Other Items – Anthony addressed why he should be interim principal at Sacred Heart along with his HOS duties. He said his connection to the community has grown. He feels more engaged with the students and parents. Consistency is important and it would be detrimental to put a different interim in this year and then a possible new principal next year. Too many changes. He said the teachers are thankful he's there. He is 100% confident that he can do both roles.

Darcy has talked to both campuses about better communication between board and faculty. There is a liaison in place at SJCC.

Tim made a motion to adjourn the meeting and Cyle seconded it.