

Minutes
BHCS Governing Board
March 21, 2013
6:00 p.m.
Sacred Heart

In Attendance: Pat Militello, Father Mike Zacharias, Father Ken Lill, Anne Marquis, Denice Hirt, Mary Yeager, Elaine Rosengarten, Brad Culbert, Kathy Stierwalt

Absent: Roy Wilhelm, Judy Zavela

Also in attendance: Superintendent Tim Cullen, Business Manager Bob Dulaney

- I. The meeting was called to order at 6:04 p.m. by Pat Militello
 - A. Opening prayer led by Tim Cullen
 - B. **A motion was made by Brad Culbert to accept the minutes of the February meeting. Motion seconded by Denice Hirt. Motion approved.**
 - C. Father Mike has invited Judy Zavela from St. Ann's Parish to join the Governing Board. She has accepted but was unable to attend due to illness.
- II. Reports
 - A. Executive
 1. Report was emailed
 - B. Marketing
 1. Denice distributed the committee report
 2. Highlighted information regarding developing databases of colleges that our graduates are attending; ways to utilize alums; discussed information provided by Lisa Swaisgood regarding preschool
 - C. Catholic Identity
 1. Report was emailed
 - D. Facilities
 1. Report was emailed
 2. Bob provided an update to the report to indicate that he had not requested a bid from the cleaning company for the summer.
 - E. Governance
 1. Still working to collect charters for all the committees
 2. Information for candidates for the board positions including the job descriptions and applications needs to be available at the parishes; applications will go to the Governance Committee for review to match board needs with candidate experiences
 - F. Superintendent
 1. April 1 Mayor Ellis is having a meeting to look at the education systems in the community; Tim will be attending; April 3 will be a meeting with students - 6 SJCC seniors will be attending
 2. Looking at needs and grants to determine how best to spend money from sources such as ASP
 3. Marketing efforts including the website, billboards, flyers are becoming effective; 4th quarter initiative update provided; 16 students have shadowed, will shadow or have asked for information
 4. Will be sharing information with parents of preschoolers regarding Governor's budget and kindergarten
 5. Reaching out to Hispanic population; Notre Dame University is sponsoring a summer program that Cathy Krupp, Dan Rose and Lily Walters will be attending

6. Talked with Matthew Cropper regarding the facility feasibility study; Matthew is looking to provide feedback by the end of April; cost for this service is being donated by the Cropper organization
7. New football coach has been hired and information regarding the coach was sent to the board members; the process for hiring coaches is working well

G. Finance

1. Financial report was emailed
2. Brad shared that Tuesday, April 9 will be the next meeting of the committee; Brad has invited Judy Zavela to join the committee; he is working to expand the committee
3. The committee is looking for ideas to address the budget deficits
4. In addition to the financial report, Bob had sent a financial comparison report as requested by Fr. Ken and he will continue to provide this information until the change to the new diocesan accounting system is implemented; Bob has been working to map our current system to the new system
5. Tim and Bob met with the diocesan CFO regarding the teacher endowment
6. Bob will be attending an Ohio High School Athletic Association meeting
7. Bob has worked on a new budget proposal which includes a change to the subsidy; he has asked the board to set tuition which will impact the budget; parish finance committees are waiting for subsidy requests so the board needs to determine that request
8. Tim, Mary and Mrs. Foos met to look at teacher schedules, staffing and ideas that might impact budget. Additional discussion took place regarding overall reductions in staff that might be made based on grade enrollment, resignations.
9. Tuition discussion
Kathy Stierwalt made motion to increase tuition by \$180 per student for 2013-14 school year; Brad Culbert seconded. Discussion on the motion
 Role Call Vote: Father Mike Zacharias, yes; Father Ken Lill, yes; Anne Marquis, yes; Denice Hirt, yes; Mary Yeager, yes; Elaine Rosengarten, yes; Brad Culbert, yes; Kathy Stierwalt, yes. Motion carried.
10. Subsidy discussion
Denice made a motion to set the subsidy request at \$1500/per registered student with a gift from St. Ann's and Sacred Heart to equalize the 2012-13 subsidy. Anne seconded.
 Role Call Vote: Father Mike Zacharias, abstain; Father Ken Lill, abstain; Anne Marquis, yes; Denice Hirt, yes; Mary Yeager, yes; Elaine Rosengarten, yes; Brad Culbert, yes; Kathy Stierwalt, yes. Motion carried.

III. Decision/Discussion Items

- A. Strategic Planning discussion took place with those who'd been in attendance at the first planning meeting sharing ideas/thoughts; Pat will distribute the meeting summary to the rest of the board who weren't able to attend

III. Motion to adjourn made by Denice Hirt; seconded by Elaine Rosengarten. Meeting was adjourned at 8:55 p.m

Next meeting: April 18, 2013 at 6:00 pm

Agenda Items: