

# Bishop Hoffman Catholic School

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*To reach and teach the Mind, Body, Heart and Soul of each child to bring them closer to God*

Bishop Hoffman Catholic School

Governing Board Meeting

Thursday, November 16th, 2017

Attendees: Dr. Mark Hoelzle, Chair, Darcy Woolf, Vice-Chair, Tim Luc, Cyle Stull, Bill Keating, Fr. Michael Roemmele, Fr. Krzysztof Kardzis, Karen Darr, Todd Drusback

Administration: Dave Perin, interim superintendent, Fr. Nathan Bockrath, chaplain, Pam Snell, business manager

Opening prayer: Dr. Hoelzle, 6:00pm

Review of October minutes. Spelling correction made. Bill Keating made motion to approve corrected minutes, Todd Drusback seconded. Minutes approved.

Executive: Mark reviewed the executive minutes from previous week. Reminder to the board that a Christmas Open house will be held at St. Joseph rectory from 2:45 until 6:00 pm on December 8<sup>th</sup>, 2017 for faculty/staff/board members. Decision was made not to have a governing board meeting for December.

Catholic Identity: did not meet since previous board meeting

Building and Grounds: There has been no meeting. Quotes are being gathered for repair of the inbound main water lines. The drain plug at the SHARE center has been cleaned and believed to corrected the moisture problem for the basement. A project list continues to be worked on for Sacred Heart, Preschool and SJCC campuses.

Marketing: Fr. Nathan mentioned that the surrounding Catholic school systems have been receptive to a meet and greet with their graduation classes. These graduating classes will be invited to our "Streak for a day" then open houses later this winter. Marketing committee also discussed using inbound marketing, the use of social media for marketing to decrease costs in the marketing budget.

Finance: A question was raised on one expenditure; Pam believed it was an earlier payment on an insurance premium but will clarify. Work continues on the spending policy. Final financial statements will be available soon and then forwarded to the board. People are still being identified to serve on the Ad-Hoc investment committee.

Superintendent report: Research is ongoing for a uniform tuition policy across campuses; a rough draft is expected for the January meeting. Faculty Handbook should be ready for review in the next month. Work is ongoing with the SH principal on the process for implementing the discipline policy. Mrs. Whitfield is currently at a meeting for updates on Peterson Scholarship. The Kairos retreat was successful.

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Open items: The search committee will re-convene after Thanksgiving

Motion to adjourn made by Bill Keating, seconded by Darcy Wolf

Meeting adjourned 6:45

Submitted,

Mark R Hoelzle MD