

BHCH GOVERNING BOARD MINUTES
Thursday, March 19, 6:00 p.m.
Sacred Heart Parish – Meeting Room A

IN ATTENDANCE: Brad Culbert, Todd Drusback, (6:53 p.m.) Bob Gabel, Dr. Mark Hoelzle, Patrick Militello, Kay E. Reiter, Roy Wilhelm, Father Mike Zacharias

ALSO IN ATTENDANCE: Superintendent-Tim Cullen; Business Manager-Pam Snell; Meeting Recorder-Mary Yeager; Cody Zoller; Sharon Neifer

EXCUSED: Denice Hirt, Father Ken Lill

The meeting was called to order at 6:00 p.m. by Kay E. Reiter, BHCS Board Chair.

- I. Opening Prayer *Tim Cullen*
- II. Welcome *Kay E. Reiter, Brd. Chr.*
 - a. Mrs. Reiter indicated that the next Board meeting will be at Sacred Heart. She also mentioned that Mrs. Hirt had surgery and Fr. Lill is in rehabilitation and looking forward to returning.
 - b. Mrs. Reiter welcomed the technology coordinators, Sharon Neifer, who is also an intervention specialist, and Cody Zoller.
- III. Board Minutes *Mrs. Reiter*

Brad Culbert made a motion to approve the minutes of the January 15, 2015 Board Meeting and the January 29, 2015 meeting. Bob Gabel seconded the motion. The minutes of both meetings were approved.
- IV. Presentation by the technology committee.
 - a. The coordinators distributed their report which highlighted what has been accomplished this year and what they are still needing to address. They also shared future plans which include a one-to-one initiative for the 6-8th grade students.
 - b. Tim Cullen shared how the technology needs are funded. There are two major funding sources: ASP and PTO.
- V. Standing Board Committee Reports
 - a. Catholic Christian Community & Identity *Dr. Mark Hoelzle, Chr.*

The minutes of the committee meeting were shared. Dr. Hoelzle included a summary that can be shared on the website. He will be meeting with the pastors to share ideas brainstormed by the committee concerning parish involvement.
 - b. Executive *Kay E. Reiter, Chr.*

The report was emailed. The committee spent time discussing the reconfiguration of the schools.
 - c. Facilities *Roy Wilhelm, Chr.*

The committee didn't formally meet. Mr. Wilhelm has kept in touch with the committee members via phone. He indicated that a new roof is needed for the gym section of the SH campus. He shared a concern raised at Sacred Heart about the moving

of classrooms and the use of SH campus first floor for their July festival. Mr. Cullen and Mrs. Reiter will be meeting with SH representatives to develop a calendar and logistics plan to be shared with stakeholders.

Fr. Zacharias has talked with the diocese regarding who can make decisions at Sacred Heart during Fr. Lill's absence.

Mrs. Reiter thanked Roy Wilhelm for the March 14, 2015 article he wrote regarding the reconfiguration and closing of the St. Joseph school building.

- d. Finance *Patrick Militello, Chr.*
The report was distributed. Mr. Militello and Mrs. Snell discussed the financials and budget. Discussion took place regarding tuition and subsidy requests as they impact the budget.
A motion was made by Bob Gabel to increase tuition by \$180 per student. Pat Militello seconded. Motion was approved.
A motion was made by Bob Gabel to accept the ad hoc committee's recommendation for this year's subsidy with the caveat that St. Ann's be reduced by \$25,000. Dr. Mark Hoelzle seconded. Motion was approved.
Discussion took place regarding the communication of this information to parishes and families.
Pam Snell was thanked for her work on the budget.
- e. Governance *Todd Drusback, Chr.*
The report was emailed. The committee has been working to develop potential candidates for the Board with these recommendations to be shared with the pastors.
- f. Marketing *Denice Hirt, Chr.*
The report was emailed.
- VI. Bldg. & Grounds Ad-hoc Committee Recommendations *Mrs. Reiter*
Dr. Mark Hoelzle made a motion to move forward with the closing of St. Joseph Elementary prior to the start of the next academic year. Roy Wilhelm seconded. Motion was approved.
- VII. Superintendent's Report *Tim Cullen*
Mr. Cullen highlighted the following:
- His lunch bunch meetings with students. He stated that he is very proud of the students and their questions about the reconfiguration. Their concerns are consistent regarding the transition of next year's 6th grade. Mr. Cullen will have a meeting with the parents to address this issue and get their feedback.
 - Elements of the reconfiguration plan. This includes communicating the mission statement, marketing and development, building relationship with the diocesan marketing coordinator.
 - EdChoice program information is being shared with parents.
 - A spring Open House will take place.
 - Curriculum and technology evaluations continue. The curriculum relationship with Notre Dame will continue with a Math review beginning this summer.
 - Communication with contributors to endowments is taking place.

- The appearance of buildings is being addressed.
- He is promoting active and passionate support of the parishes for BHCS.
- They are reviewing recommendations for elementary class sizes.
- He has a plan for the 6th grade staying at the high school campus for next year and moving a preschool classroom into the SH campus building. He distributed a draft of a 2015-16 school year floor plan for the SH campus classroom and one for the SJCC building. Lockers for grades 6-8, SJCC campus, would be on the first floor.
- He met with the Fremont City Schools personnel regarding start times for the two campuses.

Mrs. Reiter extended Mr. Cullen the thanks of the board for his work on the reconfiguration plan.

Mr. Cullen asked the board if there were any concerns from the Board regarding moving a preschool classroom into the SH building.

VIII. Open Business Items

Mrs. Reiter

- Mrs. Reiter indicated that it is time for Mr. Cullen's evaluation. The Board should expect more information coming from her.
- Discussion took place regarding the continuation of the first quarter initiative.
- Mr. Gabel shared information regarding the Sandusky County Community Foundation. He stated that grants of up to \$10,000 will be awarded. A pre-application meeting will be held July 30. School personnel are encouraged to follow-up on this.
- Fr. Zacharias stated that the St. Casimir grant will be coming out soon.

IX. **Fr. Zacharias made a motion to adjourn into Executive Session to discuss personnel. Brad Culbert seconded. Motion was approved.** The Governing Board moved into Executive Session at 8:40 p.m. The Governing Board moved out of Executive Session at 9:00 pm - **Mr. Militello made the motion and seconded by Brad Culbert. Motion was approved.**

X. The board meeting closed with a prayer lead by Fr. Zacharias. **The motion to close the board meeting was made by Mr. Gabel and seconded by Mr. Wilhelm. Motion was approved.**

Next regular BHCS Governing Board Meeting: Thursday, April 16, 2015, 6:00 p.m. at Sacred Heart Church.