

Bishop Hoffman Catholic School

To reach and teach the Mind, Body, Heart and Soul of each child to bring them closer to God

Bishop Hoffman Catholic School

Governing Board Meeting

Thursday, Nov. 19, 2020

Present: Darcy Woolf, Steve Foos, Fr. Michael Roemmele, Cyle Stull, Alex Darr, John Connell, Greg Streacker, Nate Waleryszak, Tom Stierwalt, Tim Luc, Fr. Chris Kardzis present. No one absent.

Administration: Pam Snell, Business Manager, Ann Marie Pumphrey, Head of School.

Opening Prayer: Ann Marie

Review of October, 2020 meeting minutes. Motion to approve minutes by John, with Darcy having seconded. All approved.

Alex wanted to make sure the Bylaws were in compliance with our non-board members being board approved. For the Marketing Committee – non-board members are Lisa Spader and Angie Halbeisen. Motion to approve these non-board members made by Darcy with Steve seconded it.

For Building & Grounds – the non-board members are Andrew Wright, Rick Kusmer, Annette Mercer, Jeff Mosser, Karla Militello, Scott McNair and Jody Hanes.

For Finance Committee – the non-board members are Ann Marie Pumphrey, Pam Snell, Dick Holland, Greg Kohler and Nancy Patterson.

For Catholic Identity – the non-board members are Shannon Stull, Liz Pietrykowski, Dan Rose, Dee Dee Foos and Scott Knisely.

Motion to approve these non-board committee members was made by Darcy with Fr. Michael seconded. Everyone voted in favor except Steve Foos who abstained.

Alex will join the Governance Committee and Darcy will join the Nominating Committee.

Alex made a motion to take the Catholic Identity non-board member discussion off the table. John made a motion to approve with Tim seconding it. It is now back for discussion. The Theology teacher will be a large part of the accreditation process as Catholic Identity is a major focus along with academics. Ann Marie said she could use her expertise with accreditation and strategic planning. John added that our number one priority is our accreditation. Pending motion to add Theology teacher to the Catholic Identity Committee was denied by all.

HOS Presentation – Ann Marie said that Tim Mahoney from the diocese came and checked out our accreditation box and he said it was in good shape. It will be easy to build on. Every Wednesday afternoon the faculty meet to work on the two goals consisting of academics and Catholic identity.

She reported that BHCS received a grant from Sandusky County School Grant for \$88,000. The hotspots from a previous grant are in the process of being disbursed. The school lunch grant has been extended

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through the end of the year or until funds run out. The Esser Funds grant through Fremont City Schools is at \$65,000.

The Irish Communication Center, currently the media center will become what it was originally intended for. It will be used for literacy, writing, foreign language programs and yearbook. It may also be used as a meeting area.

The Annual Fund has had 241 donations made for \$75,353 compared to last year's total at this time of \$46,697. The goal is \$150,000.

Ann Marie went over BHCS 5-year plan. It is made up of 7 operational areas including Financial Management, Curriculum and Instruction, Catholic Identity, Enrollment & Marketing & Recruitment, Governance & Development, Student Life and Physical Plant.

Ann Marie also stated that the auditors finished in mid-November with the review coming in mid-December. Kim Cope has become Curriculum Coordinator.

The Principal's Reports were reviewed along with Lisa Swaisgood's. Step up to Quality was discussed and the amount of work it takes to do.

Finance – Darcy questioned why the Bartson balance went down \$5,000. Pam said it went to the venting of the windows. Cyle questioned the delinquent accounts and if the students were playing in sports. If they are playing while delinquent then Pam has worked out a plan for repayment.

It was brought up that the Elementary basketball games take place on 3 Sundays. The no Sunday school activities rule is for 7th grade on up. There is no gym time available for the elementary games except on Sunday.

Darcy asked if the coach's evaluation have been done to cover all bases. Cyle also brought up that faculty evaluations should also be done in the fall and in the spring.

Motion to adjourn the meeting was made by John with Darcy seconded it. All approved.