

Bishop Hoffman Catholic School

To reach and teach the Mind, Body, Heart and Soul of each child to bring them closer to God

Bishop Hoffman Catholic School

Governing Board Meeting

Thursday, January 18th, 2018

Present: Dr. Mark Hoelzle, Chair, Darcy Woolf, Vice-Chair, Tim Luc, Cyle Stull, Bill Keating, Fr. Michael Roemmele, Fr. Krzysztof Kardzis, Karen Darr, Todd Drusback, Otto Gonzalez, Steve Foos

Administration: Dave Perin, interim superintendent, Ann Whitfield, Sacred Heart Campus Principal, Fr. Nathan Bockrath, chaplain, Pam Snell, business manager

Opening prayer: Dr. Hoelzle, 6:00pm

Review of November minutes. Cyle Stull made motion to approve minutes, Todd Drusback seconded. Minutes approved.

Marketing: Todd presented the minutes from the last meeting. Committee is still working on development of a sub-committee for in bound marketing. Goal is to direct people to the BHCS website.

Executive: Mark reported that the Annual Fund had already reached ~91% of last year's total. Mark will assign board members a few pages to review of the updated faculty handbook prior to board discussion for approval.

Finance: Board asked finance committee representatives about content of previous two meetings regarding no change for 7-8th grade tuition structure, discontinuing tuition discount for current 8th grade students and different benefit packages for staff. Finance committee recommended no tuition increase for next school year. Discussion held on how to balance budget with no tuition increase. Proposals for limiting the amounts of tuition discounts were discussed and the board acknowledged that this must be balanced with the expected loss of students by implementing the proposals. The need for increased fund raising to reach budget deficits was acknowledged and board agreed that a major aspect of the permanent head of school position will be fund raising, trying to generate funds from extra sources and not from our current donor base who already generously contribute.

Additionally the committee reported that the investment trust has received its first statement and BHCS has been receiving income. A recommendation for establishment of a charter and master trust agreement for certain incoming funds was made. There were no financial statements to review for the board meeting.

Steve Foos mad a motion to keep tuition rates the same for the 2018-2019 academic year. Todd Drusback seconded the motion. Vote as follows: Darcy Woolf (Yes), Todd Drusback (Yes), Karen Darr (Yes), Steve Foos (Yes), Tim Luc (Yes), Fr. Krzysztof Kardzis (Yes), Otto Gonzalez (Yes), Cyle Stull (Yes), Fr. Michael Roemmele (Yes), Bill Keating (Yes). Motion passed.

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Superintendent report: Tuition contract was presented. This was reviewed in finance committee. Fr. Michael Roemmele made motion to approve the tuition contract, Darcy Woolf seconded the motion. Motion passed unanimously. Catholic Schools week planning is ongoing. Professional development continues for the staff.

Bill Keating made a motion to adjourn into executive session to discuss the Head of School search, Cyle Stull seconded. Motion approved and board moved into executive session at 7:40.

Meeting adjourned at 8:20

Submitted,

Mark R Hoelzle MD