

# Bishop Hoffman Catholic School

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*To reach and teach the Mind, Body, Heart and Soul of each child to bring them closer to God*

Bishop Hoffman Catholic School

Governing Board Meeting

Thursday, August 11, 2016 6:00 PM

SJCC Media Center, Fremont, OH

Attendees: Dr. Mark Hoelzle, Chair, Darcy Woolf, Vice-Chair, Karen Darr, Bob Gabel, Steve Foos, Otto Gonzales, Kay Reiter, Roy Wilhelm, Father Mike Zacharias

Administration: Tim Cullen, Superintendent, Father Nathan Bockrath, BHCS Chaplain, Ann Whitfield, Sacred Heart Campus Principal

Recorder: Anne Marquis

Mark led board in prayer.

Minutes of June 16, 2016 reviewed. Mr. Gabel made motion to approve, seconded by Mrs. Woolf. Minutes approved.

Mark presented a new policy for review to address expiring board member terms. Discussion followed with no changes to the presented policy. Motion made by Kay Reiter to accept proposed policy, motion seconded by Karen Darr. Policy approved unanimously.

Board calendar for the present year was discussed. Recommendations from the Ad Hoc Committee will be re-reviewed at the September meeting, specifically any items that have not been fully addressed. A review of the previously developed Strategic Plan will be conducted and a separate committee will be introduced at a further date if needed to address the strategic plan moving forward

Committee Reports: All committees are to do a self-review and set their goals

Executive: Goals have been set, concentrating on strategic planning. Mark will take charge of the committee and contact Aly Sterling for help. Ann inquired about a time line.

Marketing: The committee will meet more regularly. They will address and identify their events, fund raisers, etc. It was suggested they develop a rubric to analyze the effectiveness of previous activities. It was suggested they develop a theme for the year, a targeted message. Roy Wilhelm agreed to serve on the committee this year.

Catholic Identity: Father Nathan reported that their goal is meaningful service for the whole campus. This will include journaling and reflection for all grade levels.

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Governance: This committee is to review the charter, review the binders, investigate new board members, and to educate new board members. Kay Reiter agreed to serve on this committee.

Finance: Will continue to work with the budget, audit process and investments

Building and Grounds: The business manager is the person kept informed of purchasing and need for projects to be financed. A strategic plan for the facilities needs to be reviewed. The committee is to review the most recent report. Board agrees on the need to keep this committee going. Steve Foos agreed to be on this committee.

Principal's report: Ann reported that Deb Linokenhocher has been hired to teach 6<sup>th</sup> grade. Bryan Root will teach K-8 Gym classes. The new maintenance person for Sacred Heart Campus is Leo Keegan. Emily Hoelzle has been hired for the part-time Extended Day position. New carpeting is in place in the upstairs hall, the lower rooms and the extended day room.

Superintendent's report: Tim announced the present enrollment is 423 students. They are still working on a greater increase. He is creating an all-school report for the community. Several families have been contacted about past due tuition and some have brought in "good faith" payments.

Motion made by Mrs. Wolf to adjourn to executive session for personnel matters. Seconded by Mr. Gabel at 7:19 PM. Mr. Wilhelm made motion to leave executive session at 7:40, seconded by Ms. Darr. Motion to adjourn at 7:40 PM by Mr. Gabel, seconded by Ms. Darr. Meeting adjourned.

Submitted,

Mark Hoelzle MD