

Minutes
BHCS Governing Board
December 20, 2012
6:00 pm
Sacred Heart

In attendance: Pat Militello, Denice Hirt, Roy Wilhelm, Elaine Rosengarten, Kathy Stierwalt, Father Mike Zacharias, Brad Culbert, Mary Yeager

Absent: Father Ken Lill, Anne Marquis

Also in attendance: Superintendent Tim Cullen, Bob Dulaney

- I. The meeting was called to order at 6:05 p.m. by Pat Militello
A motion was made by Denice Hirt to accept the minutes of the November meeting. Motion seconded by Brad Culbert. Motion approved
- II. Reports
 - A. Executive
The report had been distributed. No discussion
 - B. Finance
Bob Dulaney had emailed the latest financial report.
He indicated that the balance sheet is beginning to show some significant activity
Two students from China have fully paid tuition and are expected to arrive January 11. Both will be 10th graders.
Seventeen students currently approved for Peterson Scholarship
Sports revenue is up due to football.
Annual fund collection is up compared to last year at this time.
Diocese is going to a standard accounting system July 1.
 - C. Marketing
The report had been distributed.
Denice reported that the meeting with Contxts went well. Recommendations will be discussed and a timeline created
 - D. Catholic Identity
The report had been distributed
 - E. Facility
The report had been distributed
Mary stated that the facility budget will be sent to the finance committee for consideration
 - F. Governance
Elaine brought and distributed Board Member Application forms. These will be used by prospective members and sent to the governance committee. The first board turnover will be this spring with elections to be held in April or May.
Confidentiality agreements have been distributed and are to be signed by board members and committee members
 - G. Superintendent
Tim distributed the updated mission/vision which has been approved by the board. He has created a letter for "The Voice" explaining these.
He distributed a letter that will be sent to the Board of Elections from area superintendents regarding voting in the schools. The schools will not be polling sites.
On February 5, a Notre Dame spokesperson will discuss the idea of increasing school enrollment of Hispanics
Spend a quarter initiative information was distributed. Kathy Stierwalt made a motion to approve the initiative as presented by the superintendent. Brad Culbert seconded. Motion approved.

Discussion Items

A. Strategic Plan

Pat distributed information from Sara Best. The Aly Sterling cost is likely to be \$4000-\$5000. Pat has contacted the diocese for assistance with this cost. They will help this year. It is estimated that the process will take 4-5 months, beginning in February and concluding in June.

Contxt is a possible source as well for strategic planning. Tim will contact them.

The board will need to make a decision at the January meeting regarding moving forward.

B. Facilities feasibility study

Mary presented the idea of creating an ad hoc committee to study the state of our current facilities and develop a long range plan. Tim will contact Denise Burns regarding the company that conducted a feasibility study for the consolidation team.

Other

- A. A thank you card was received from the Sacred Heart staff for the Christmas Party

Brad Culbert made a motion to adjourn the meeting. Kathy Stierwalt seconded. The meeting was adjourned at 7:55 p.m.