

Minutes
BHCS Governing Board
June 20, 2013
6:00 p.m.
St. Joseph Rectory

In Attendance: Pat Militello, Brad Culbert, Father Ken Lill, Anne Marquis, Kathy Stierwalt, Roy Wilhelm, Mary Yeager, Father Mike Zacharias, Judy Zavela

Absent: Denice Hirt

Also in attendance: Superintendent Tim Cullen, Business Manager Bob Dulaney

- I. The meeting was called to order at 6:11 p.m. by Pat Militello
 - A. Opening prayer led by Fr. Mike Zacharias
 - B. **A motion was made by Brad Culbert to accept the minutes of the May meeting. Motion seconded by Judy Zavela. Motion approved.**
 - C. Report from Matthew Cropper
Mr. Cropper's report was emailed to the board. A meeting with Mr. Cropper will be scheduled for the start of the year in order for him to review his report and answer questions.

- II. Reports
 - A. Executive
 1. Report was emailed
 2. Ideas for the website Governing Board page shared, including an email address for the board; email Pat with additional ideas. There will also be a page for the strategic plan.
 - B. Catholic Identity
 1. Report was emailed
 - C. Facilities
 1. No meeting held this month
 - D. Marketing
 1. Report was distributed
 2. The brochure looks very good and professional; printed by Engler.
 - E. Governance
 1. Pat will be working on the information binder for members
 - F. Finance
 1. Financial report was emailed
 2. Brad emailed the committee report. He discussed non-parishioner collection of tuition issue; he sent a letter to the family
 3. Finance committee role in the strategic plan was discussed
 4. Finance committee will be meeting in July
 5. Bob discussed the standardized accounting system that the diocese is expecting all to use. It was suggested that the finance committee and administration receive detailed reports and the board receive summary formats
 6. Bob talked about the international program; three students have been accepted to come in the fall. Bob has been pursuing information for other programs.
 7. Bob is looking at tuition assistance monies.
 - G. Superintendent

1. Tim reported that they are looking at registration and as of now five students are withdrawing. These families have been contacted. Nine new students are enrolling based upon the spring shadowing. He is reviewing the completed registrations as well as looking at families who still haven't completed their registrations.
2. 31 students have applied for the Petersen scholarship.
3. Handbook drafts will be presented at the August meeting
4. An article will be in the paper regarding the kindergarten voucher program; flyers will be given to area preschools to give to parents.
5. First quarter initiative discussed. **A motion was made by Kathy Stierwalt to move forward with the first quarter initiative. Seconded by Roy Wilhelm. Motion approved.**

III. Decision/Discussion Items

- A. Strategic plan
- B. Bridge the gap/200 club campaign
- C. Board members leaving the board thanked; next year there will be more members potentially leaving the board due to the rotation schedule. Currently, the board still needs an appointed member from Sacred Heart. Discussion took place regarding a change in the President position. Need someone to sit on the Governance Committee and Chair the Facilities Committee.
- D. Question was raised about how the students were told that Mr. Pumphrey would not be returning.
- E. Question regarding filling open teaching positions.

Motion to adjourn made by Judy Zavela and seconded by Kathy Stierwalt. Meeting was adjourned at 8:10 p.m.

Next meeting: August 22, 2013; SJCC media room