

Bishop Hoffman Catholic School

To reach and teach the Mind, Body, Heart and Soul of each child to bring them closer to God

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Governing Board Meeting

Thursday, February 16, 2017 6:00 PM

SJCC Media Center, Fremont, OH

Attendees: Dr. Mark Hoelzle, Chair, Darcy Woolf, Vice-Chair, Todd Drusback, Bob Gabel, Steve Foos, Roy Wilhelm, Otto Gonzalez, Karen Darr, Kay Reiter, Fr. Mike Zacharias

Administration: Tim Cullen, Superintendent, Ann Whitfield, Sacred Heart Campus Principal Pam Snell, Business Manager, Fr. Nathan Bockrath, Chaplain

Excused: Fr. Kris Kardzis

Recorder: Anne Marquis

Minutes of February 2nd, 2017 special board meeting reviewed. Karen Darr made motion to approve, seconded by Steve Foos. Minutes approved.

Committee Reports:

Executive: Committee recommended hiring outside firm for the upcoming campaign. Discussion held that we would like to meet the representative assigned to BHCS and review references prior to selecting a firm. Tim will provide the names of some Catholic groups he is acquainted with.

Marketing: No new information

Catholic Identity: Both campuses continue to review meaningful service experiences. They are developing a handbook with various prayer forms that are age appropriate and seasonal. Outlines are being developed for retreats and days of reflection that will build off each grade level.

Governance: Will be meeting next week.

Building and Grounds: First meeting has occurred. A balanced committee has been chosen and a plan for the study of each building by quarter has been developed.

Finance: Regarding the budget for 2017-2018, a deficit of \$80,000 is projected. An extra \$100,00 is possible to be received from Ed Choice program. Additional funds could also be possible from the Peterson Scholarship. Expenses are under budget.

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Superintendent's report: Tim reported that a template for the Startegic Plan will be discussed at the next board meeting. The Focus Friday programs have been very successful. Our students will be participating in the WNWO Academic Challenge program again this year. Excell Club will be reinstating Joy Day on Fat Tuesday at the Sacred Heart campus. Upcoming Senior Class trip will be to New York City. Ann Whitfield will be attending the NCEA Convention. One teacher will not be returning next academic year. ASP funds for textbooks and technology available is ~\$200,000 and proposals for use will be submitted.

Principal's report: Mrs. Whitfield reported she is still advertising for a full time maintenance person for Sacred Heart Campus. The counselor (provided by Fremont Public Schools) will not be returning.

Mark publicly thanked Mrs. Marquis for her years of service to the catholic schools in Fremont, serving among other things as a teacher, class advisor, Catholic Identity Committee chair, Governance committee member, board member and currently as board recorder. Today was her last day as recorder for the BHCS board.

Motion to adjourn made by Fr. Mike Zacharias, seconded by Roy Wilhelm. Approved. Meeting adjourned at 6:50.

Submitted,

Mark Hoelzle MD