

Bishop Hoffman Catholic School

To reach and teach the Mind, Body, Heart and Soul of each child to bring them closer to God

Bishop Hoffman Catholic School

Governing Board Meeting

Thursday, October 20th, 2016 6:00 PM

SJCC Media Center, Fremont, OH

Attendees: Dr. Mark Hoelzle, Chair, Darcy Woolf, Vice-Chair, Karen Darr, Todd Drusback, Bob Gabel, Steve Foos, Otto Gonzalez, Roy Wilhelm, Fr. Chris Kardzis

Administration: Tim Cullen, Superintendent, Father Nathan Bockrath, BHCS Chaplain, Pam Snell, Business Manager

Excused: Father Mike Zacharias, Kay Reiter, Ann Whitfield

Recorder: Anne Marquis

Opening prayer.

Minutes September 15, 2016 reviewed. Darcy Woolf made motion to approve, seconded by Roy Wilhelm. Minutes approved.

Committee Reports:

Executive: The Strategic Plan was discussed. The original categories for focus should be used as a guide for the board. It was felt that the original plan was cumbersome and a new format will be used. Mr. Cullen will be working on this and forwarding a working document on to the board at a further date, with key areas/tactics and criteria included.

Marketing: Darcy Woolf presented a copy of the new template they will be using to emphasize a new, attractive, compelling website. Discussion of acquiring needed funds followed.

Catholic Identity: Father Nathan presented the minutes of their meetings. They are working on how they are meeting the BHCS Strategic Plan, continuing to work on a meaningful service program for all levels and the Virtues in Practice program.

Governance: Mr. Drusback discussed the idea of having new board members, prior to joining the board, attend committee meetings, so they could determine which committee they would like to serve on.

Finance: The audit report is ready. The auditors will check the balance sheet, income statements, etc. Bob Gabel made a motion to write off the uncollectible receivables from the 2015-2016 school year. Seconded by Todd Drusback. Motion approved. Tim Cullen mentioned

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To reach and teach the Mind, Body, Heart and Soul of each child to bring them closer to God that for the Ed Choice proposal, the actual cost of the education will be used rather than the cost of tuition.

Building and Grounds: No meeting as of yet. Steve Foos suggested we might contact some of the carpet manufacturers for possible donation to help with our carpeting expenditures for the Sacred Heart Campus.

Superintendent's report: Mr Cullen reported on attending a Diocesan meeting. He reminded the board that all volunteers in our building need to be fingerprinted. He reported that the Sandusky County Community Foundation had approved our request for \$7000 for carpeting the Sacred Heart Campus building

New items: Mr. Drusback raised a concern re: sick time adjustments, and the ability of staff to donate sick time to other staff members. Mr. Cullen reviewed with the board the current sick time policy. Mr. Drusback mentioned substitute pay and need for an increase for long term subs. Mr. Cullen updated the board what the current substitute rate is and how in a recent case, a proposal had been made for an increase in this rate given the long need for the substitute's services.

Motion made by Darcy Woolf. Seconded by Steve Foos. Approved. Meeting adjourned at 7:55 PM

Submitted,

Mark Hoelzle MD