

Bishop Hoffman Catholic School

To reach and teach the Mind, Body, Heart and Soul of each child to bring them closer to God

Bishop Hoffman Catholic School

Governing Board Meeting

Thursday, December 15, 2016 6:00 PM

SJCC Media Center, Fremont, OH

Attendees: Dr. Mark Hoelzle, Chair, Darcy Woolf, Vice-Chair, Todd Drusback, Bob Gabel, Steve Foos, Kay Reiter, Roy Wilhelm, Fr. Mike Zacharias, Fr. Kris Kardzis, Fr. Nathan Bockrath

Administration: Tim Cullen, Superintendent, Pam Snell, Business Manager

Excused: Father Chris Kardzis, Otto Gonzalez, Ann Whitfield

Recorder: Anne Marquis

Minutes of November 17, 2016 reviewed. Kay Reiter made motion to approve, seconded by Bob Gabel. Minutes approved.

Committee Reports:

Executive: The Wellness Plan for BHCS was reviewed which reviews policies/procedures for the cafeteria. Motion made by Steve Foos to accept our Wellness Policy Plan, seconded by Fr. Mike. Motion accepted.

Mark discussed the conversation held in committee meeting previously regarding the lack of elections to the board. The board discussed current board members and if their specific terms were an appointed post or elected post. By-laws were discussed and reference to the approved policy on expiration of terms was referenced on how a board member may serve two consecutive terms. Currently, no members have been elected to the board from their parishes. The board felt it was prudent to hold elections for new members to represent each parish. The pastors will work with the governance committee for possible names to place on the ballot taking into account the needs of the board.

Marketing: No meeting held. Work continues on the new website.

Catholic Identity: Discussion continues on the BHCS Strategic Plan with this committee. Conceptualizing a four-year plan, goal will be to incorporate the current initiatives and plan new ones.

The Catholic Schools Week All School Mass will be held Friday, Feb. 3, 2017, 1:00 PM at St. Joseph Church.

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Finance: The CPA is doing the final review of the audit. No date was given for the year-end report. The recommendation for tuition for 2017-2018 should be ready in January or February.

Building and Grounds: Steve is continuing to locate new members for the committee. New members will need to be able to create a four year plan, plan forthcoming needs and not just list needed current repairs.

Governance: Did not meet.

Principal's Report: Many religious activities took place during Advent including collecting funds for Heartbeat, prayer services for each class, school Novena for Our Lady of Guadalupe, Eucharistic Adoration for each grade level, Sacrament of Reconciliation for grades 3-6 and an advent retreat planned for December 21, 2016.

Catholic Schools Week is January 30 – February 5, 2017. A special speaker is being planned.

Superintendent's report: Tim reported that the staff member who had been out on sick leave has returned. Returns for the Annual Fund were \$10,000 ahead of last year at this time.

In January, the Board will review the Strategic and Accreditation Plans.

Motion to adjourn made by Darcy Woolf. Seconded by Fr. Mike. Approved. Meeting adjourned.

Submitted,

Mark Hoelzle MD