

Bishop Hoffman Catholic School

To reach and teach the Mind, Body, Heart and Soul of each child to bring them closer to God

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Zoom Governing Board Meeting

Thursday, Feb. 18, 2021

Present: Darcy Woolf, Steve Foos, Fr. Michael Roemmele, Cyle Stull, Alex Darr, John Connell, Nate Waleryszak, Tom Stierwalt, Tim Luc, Fr. Chris Kardzis present. No one absent.

Administration: Pam Snell, Business Manager, Ann Marie Pumphrey, Head of School.

Opening Prayer: Fr. Chris

February 18, 2021 Proposed Agenda:

Motion for Approval/Adoption: 1st: Nate Waleryszak, 2nd: John Connell, Motion: Approved

January 21, 2021 Minutes (Revised as presented):

Discussion: Darcy Woolf requested clarification on the cost of the Voice publication. Pam Snell confirmed The Voice costs approximately \$18,000 annually for a quarterly publication or \$4,500 per issue. Alumni & Friends reimburses BHCS \$6,000 annually.

Motion for Approval: 1st: Tim Luc, 2nd: Darcy Woolf, Motion: Approved

February 11, 2021 Executive Committee – Please See Executive Committee Minutes for further details.

Discussion regarding schedule for remainder of 20/21 Governing Board Meetings. Executive Committee proposed alternating (i.e. March (In Person), April (Virtual and Public), May (In Person))

The Board decided it would be better to have May virtual (and public) and April in person to allow for a better budget discussion.

Thus the schedule going forward will be:

March-Virtual

April (budget)-in Person

May (state of the school)-Virtual

Head of School Report:

Strategic Planning Updates:

Educational Leadership

“Streaks of Excellence”: new tagline-

Goals and objectives created, implementing activities through PLC’s and accreditation

Finance: Nate is head of the committee and meeting with Paul Wannemacher at Croghan to focus on investments

Building & Grounds: Looking to identify Board Chair, members & to meet in March

Catholic Living: Finalizing job description for leadership role. Focus on “Know Him, Love Him, Serve Him”

Development, Enrollment & Marketing: John Connell Has taken lead in this role. Met with Angie & Pam Hines and has conducted SWOT analysis.

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Catholic Education Promotion: Video being created by Cel Foster & her media students spotlighting why students love being at BHCS. Intent was to have it available by Catholic Schools Week but due semester changes, new students are just learning and it is taking longer than anticipated...hoping to have it on our facebook/website by early March 2021

Core Council of Advisors: Ann Marie shared various letters received showing support.

Mary Rettig Irish Communication Center: Ann Marie shared a of appreciation letter from Mr. Irish. She also presented design renderings and furniture for the project.

PPP Loan2: Award amount deposited 2/5/21 in the amount of \$533,047.50 @ 1% interest. Intent is to request full forgiveness late April. 60% must be used to cover payroll costs. Goal is to also install Air Conditioning District Wide- "due to COVID-better ventilation that is necessary". Working with Tina Halbeisen from Johnson Controls.

Phone Conference Update with Matt Daniels on 2/16/21 to discuss legislation that there will be a transferring of funding from assigned public fiscal agent to individual private schools for ASP funding.

Mental Health Services Board of Seneca, Sandusky & Wyandot Counties funding a full-time Mental Health Counselor for 21/22.

Additional opportunity for COVID relief expenses through EANS Grant. Details yet to be determined.

New Partnership with Evergreen out of Clyde. They are expanding and are rebranding themselves as "The Greenest Company on the Planet". Want to show community outreach showing that they are working with schools to foster a green agenda.

Committee Charter & Board Representative Discussion: Each committee to have at least one Board Member on it.

Executive:	Fr. Michael Roemmele, Fr. Chris Kardzis, Alex Darr, John Connell
Facilities:	Cyle Stull & Steve Foos (advisory only)
Catholic Identity:	Tom Stierwalt & Father Michael
Marketing:	John Connell & Steve Foos
Nominating for Board Members:	Darcy Woolf
Finance:	Nate Waleryszak & Tim Luc

New Business:

Lisa Swaisgood was nominated for the "Golden Apple Award" through the Diocese.

Tom Babione has been very generous with his time on the Rettig Irish project.

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Meeting to Adjourn & go into Executive Session:

Motion for Approval:

1st: Fr. Michael Roemmele 2nd: Steve Foos

Motion: Approved

Adjourned: 7:17pm