



Guidelines

Shop with Scrip

1. In order to participate in SCRIP you must complete a registration form (yearly). Registration can be done online www.shopwithscrip.com or by requesting a paper copy from the school office. The online code for BHCS is: 279C2L244L35L
2. Family and friends may help with your tuition by ordering certificates also. Only a registered participant's check or money order made payable to BHCS SCRIP, will be accepted. Presto Pay can also be established on your account which allows instant payment.
3. Registrants must direct their credits to one of the following options at enrollment:
 - a) Personal tuition account (BHCS)
 - b) Another family's tuition account within BHCS
 - c) BHCS Tuition Assistance Fund
4. The monies accumulated will be held in a SCRIP account (separate from any other account). A statement of monies accumulated will be provided each school year. Any discrepancies must be brought to the attention of the SCRIP coordinators within (10) days.
5. Cutoff date for each year will be April 1. Monies accumulated will be credited to your tuition account in July.
6. SCRIP accounts are not available for cash withdrawal and can only be applied to a current tuition balance (no fees, outstanding balances).
7. SCRIP is being offered to provide tuition reductions for families with students in grades K-12. Therefore, the monies accumulated in your SCRIP account will be applied to your requested designation (see #3). If the family should no longer attend BHCS for any reason, the account will automatically be forfeited to BHCS.
8. All orders must be followed by a written check or money order, in the amount owed, to the office by noon on Fridays unless utilizing Presto Pay. No cash will be accepted. There will be a fee of \$30.00 for checks returned for non-sufficient funds. (NSF) No new orders will be processed until the account is current, including the NSF fee. Misuse of the program as determined by the SCRIP coordinator will result in expulsion from the program. This decision will be final.
9. The SCRIP coordinator reserves the right to reconcile the order form with the amount of the check submitted (in the event that you cannot be contacted).
10. All orders/ gift certificates will be available in the SJCC campus office unless indicated differently on the registration form.
11. BHCS and its volunteers will not be held responsible for misdirected orders, or certificates lost, stolen or otherwise, after distribution.
12. Checks/money orders must be turned into the Main Office during the school day. **All checks are to be in a sealed envelope marked "SCRIP" and turned into the SJCC Main Office by noon on Friday.** Back orders will be reconciled on the next order.

PLEASE NOTE: When school is not in session Friday, checks are to be turned into the Main Office by noon on Thursday.

13. Percentages of earnings may change throughout the year. Up to date information available at www.shopwithscrip.com
14. THE SCRIP COORDINATOR RESERVE THE RIGHT TO REVISE OR AMEND THESE PROGRAM POLICIES AS DEEMED NECESSARY.

Questions?

Contact Angela Ash, Scrip Coordinator:

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419-366-3078

Helpful Program Links:

www.shopwithscrip.com

www.myscripwallet.com