

BHCS Governing Board Minutes
Special Budget Meeting
March 27, 2014
7:00 p.m.
SJCC Media Room

In Attendance: Roy Wilhelm, Todd Drusback, Denice Hirt, Mark Hoelzle, Anne Marquis, Pat Militello, Kay Reiter, Father Mike Zacharias, Judy Zavala, Brad Culbert, Father Ken Lill,

Also in attendance: Superintendent Tim Cullen, Interim Business Manager Jeff Sprague

I. The meeting was called to order at 7:05 p.m. by Pat.

- A. An opening prayer was led by Fr. Mike.
- B. **A motion was made by Brad to accept the March 20, 2014 minutes. Motion seconded by Todd Drusback. The motion was approved.**

II. Budget Discussion

A. Athletic Budget

- 1. Athletic expenses have exceeded income in previous budgets.
- 2. Gary and Jeff worked to balance the budget primarily through a recommended increase in sports fees.
- 3. Coaching stipends were also slightly increased and offset by other cost savings.

B. Subsidy

- 1. The student number was verified at St. Joseph. Fr. Ken is in process of doing the same for Sacred Heart.
- 2. Pat asked the board for a discussion on opinions of a per pupil subsidy compared to a block amount. It was suggested that the finance committee be asked to inquire with other school systems and table the discussion for a future meeting.
- 3. The current budget uses the same subsidy as the current school year which is \$1500 per student. Some parishes have individually pledged a special subsidy.

C. Faculty and Staff

- 1. Tim and Cathy Krupp have projected faculty and staff needs and Tim feels comfortable with the budgeted expenses.
- 2. A long discussion was held regarding the school covering the cost of 1.125 maintenance staff at the Sacred Heart Campus. It was recommended that the school reduce this to one staff member. Various options were discussed and Fr. Ken requested the opportunity to return the information to his finance committee for discussion.

D. Endowments

- 1. At the 3/27/14 CEDF board meeting, they voted to make the largest donation to date. This donation needs to be used in the 2014 Calendar year. A small amount may be applied to the 2013-14 school year and the remainder will be shown as income to the 2014-15 budget.
- 2. Fr. Ken stated that Sacred Heart's school endowment should be able to match last year's commitment for tuition assistance which is approximately \$18,000. This is currently not in the budget for 2014-15 school year.

E. First Quarter Initiative

- 1. Jeff reviewed the students who came to BHCS through the First Quarter Initiative and updated the board with tuition received. 85% of the tuition has been

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collected to date and the remainder should be collectable as these families are on payment plans.

2. The board had previously approved the initiative for the 2014-15 school year.

F. Actions

1. Jeff will create a new budget version with the items that we discussed tonight. He will send out the adjusted budget and further discussion will take place.

III. Reminder

- A. The April Board meeting will be April 24.

A motion to adjourn was made by Denice Hirt and seconded by Judy Zavela. The meeting was adjourned at 9:07 p.m.

Next meeting: April 24, 2014; SJCC media room, 6:00 p.m.

Submitted by Patrick Militello